

DRAFT

Bedstone and Bucknell Parish Council

www.bedstoneandbucknell.org/

Minutes of the Parish Council Meeting held on Tuesday 1st May 2018
In Bucknell Memorial Hall at 7.30pm.

PRESENT

Cllr J Kemp (Chairman), Cllr I Owen (Vice Chairman), Cllr D Cullimore, Cllr C Savery, Cllr S Jones, Cllr C Davies, Cllr N Edwards.

Shropshire Councillor N Hartin.

Ms N Adams (Parish Clerk).

No members of the public.

1 OPEN DISCUSSION

Cllr Edwards reported that the tyres which had been fly tipped by Bedstone bridge had been removed.

The Chairman then closed the Open Meeting.

2 ELECTION OF OFFICERS:

(a) Chairman. Cllr Kemp was proposed by Cllr C Davies, seconded by Cllr Owen and re-elected unanimously on a show of hands.

(b) Vice Chairman. Cllr Owen was proposed by Cllr Cullimore, seconded by Cllr C Davies, and re-elected unanimously on a show of hands.

(c) Other Officials confirmed as follows:

Personnel Committee: Cllr Cullimore (Chairman), Cllr Owen, Cllr C Davies.

Shropshire Town & Parish Council Forum representative: Cllr Kemp.

South Shropshire LJC representative: Cllr Kemp.

Chairman suggested that a round-table meeting be held to discuss the forward financial plan.

Clerk to check with SALC whether Standing Orders, Financial Regulations, etc needed to be reviewed.

Action: Clerk

3 APPOINTMENT OF CHEQUE SIGNATORIES

These were presently Cllrs Kemp, Owen and W Davies.

As Cllr Cullimore was more often available in the village to sign cheques and generally did not have problems attending meetings, it was resolved that cheque signatories should be Cllrs Kemp, Owen and Cullimore. Clerk to arrange the change with Barclays.

Action: Clerk

4 APOLOGIES FOR ABSENCE

Cllr W Davies.

5 DECLARATIONS OF INTEREST

As and when required.

6 MINUTES OF THE MEETING HELD TUESDAY 10TH APRIL 2018

Approved unanimously and signed by the Chairman as a true and accurate record.

7 TO RECEIVE REPORTS:

(a) Shropshire Councillor N Hartin. Mr Peter Nutting had been re-elected Leader of the Council, and could be invited to the Annual Parish Assembly. The Local Plan Review was still going through, Liam Cowden had been reappointed to manage this. Chairman said that Mr Cowden would attend the June Parish Council meeting. The merger of the Fire Authority and the Police & Crime Commissioner had been approved by the Minister.

(b) South West Shropshire LJC and Shropshire Town and Parish Council Forum. The next meeting of the LJC was scheduled for June, date to be confirmed and would be held in Bishops Castle, or possibly Clun. Subjects on the Agenda to include: brief reports on Future Fit and Clun Surgery. Universal Credit was rolling out in this area as of now for new claimants only to start with. Shropshire Town and Parish Council Forum. Next meeting to be held on 21st May, subjects to be discussed included the Local Plan Review.

(c) Daffodil Lane Development. (i) completion of changing rooms. Cllr Edwards said the application for LEADER funding needed to be in by the end of this month. Action: Cllr Edwards/Chairman
(ii) closer on play area gate. Still to be sorted. Action: Cllr Edwards
(iii) mowing. Had been started for the year.

8 ROADS:

(a) Road conditions. (i) pot holes. Cllr Hartin said there was more money available from Central Government to help with this and it was hoped there would be a significant improvement relatively quickly.
(b) Signage. (i) removal of “unnecessary” road signs. Cllr C Davies had heard nothing further from Mr Fairclough.
(ii) Access sign opposite Church View. Cllr Jones had reported this to the Clerk, who had informed Alice Croft at Highways, who had taken over following Glyn Shaw’s retirement. Ms Croft had forwarded the details to Ian Martin as it was a maintenance issue. Cllr Hartin said that Ms Croft was leaving, her replacement was not yet known.
(iii) white lines at the end of the Causeway. Clerk had reported this to Ian Martin, Highways.
(c) Usage. (i) speed of heavy vehicles along Bedstone Road. This was a perpetual problem, particularly for cyclists and walkers as there were no verges for refuges. Mr Ian Martin from Highways to be asked to attend a site meeting with Parish Councillors. Action: Chairman

9 STREETSCENE:

(a) Pathways. (i) railway hedge by school garden play area. Clerk had reported this to Network Rail.
(b) Open spaces. (i) common land at Chapel Lawn Road. (1) new notice board. Now completed and was very good and impressive. Another key was required for the glazed section. Action: Chairman
(2) recycling sign. Nothing to report at present. Action: Cllr Edwards
(ii) the Causeway. (1) Bert Green Memorial seat. Clerk confirmed this had been ordered and the Supplier would contact Cllr Owen for delivery details at the appropriate time. **(2) land for Youth Club’s wildflower meadow.** Cllr Jones to advise Juliet Earp to contact the Chairman for the location of the proposed piece of land. Action: Cllr Jones
(c) Street lighting: (i) failed lights. Cllr C Davies said none had been reported as failed.

10 POLICING:

(a) Neighbourhood Watch. Cllr C Davies had spoken to Robin Grimmett who ran the NW scheme in Clun, and he was willing to come and speak at the Annual Parish Assembly.
(b) Police and Crime Commissioner survey. Cllr Cullimore had sent round a draft for comment. The final copy would be sent to the Clerk who would send it off. Action: Cllr Cullimore/Clerk

11 PLANNING:

There were no applications for discussion, nor any decisions to be reported by planning authority.

Application No. 18/01410/FUL. Agricultural building at Greenbank, Dog Kennel Lane. Awaiting determination.

12 PARISH COUNCIL MANAGEMENT:

(a) General Data Protection Regulations (GDPR). Clerk had attended a training seminar on this subject, and reported that although the date for implementation was 25th May, SALC had forwarded a statement from the Information Commission’s Office (ICO) which stated: “The Commissioner has said previously that the GDPR is a journey rather than a destination. She will be looking to councils to demonstrate that they are committed to making progress towards embedding the right processes and procedures. She wants to reassure councils that if they have a positive attitude to finding practical solutions to some of the challenges on implementation, they will find a pragmatic, fair and proportionate regulator.” Clerk to circulate details of GDPR, which will be discussed next time. Action: Clerk

(b) Website. Cllr Jones asked for older photos of the village, Aeron Hughes has a large collection and may be able to help.

Action: Cllr Jones

Cllr Jones suggested having a "holding page" on the website with a few links to other information, so that Graham Jackson could be relieved of the work sooner rather than later. This was agreed.

Action: Cllr Jones

Thank you letter to be sent to Graham, who had maintained the website for several years.

Action: Clerk

(c) Personnel Committee. To meet next Tuesday.

13 COUNCIL FINANCE:

(a) Account balances. Not to hand owing to preparation of year end accounts, however the Precept of £19,350 had been received.

(b) It was agreed unanimously to pay the following:

Ray Davies (grounds maintenance April)	£334.90
J Kemp (engraved plaque for new notice board)	£36.42
N Adams (salary April)) £292.95
HMRC (PAYE April)) £32.80
Ben Traylor (new notice board)	£800.00
Npower (1.4.17-31.3.18 – overnight usage)	£776.95
Npower (" " - photoelectric cells)	£6.08
Came and Company (insurance – 3 year agreement)	£442.58.

(c) forward budget plan. Round table discussion to be arranged outwith the Parish Council meeting.

Action: Chairman/Cllr Savery

(d) Accounts to year ended 31.3.18. Clerk had circulated Statement of Account as at 31.3.18, together with Section 1 – Annual Governance Statement 2017/18 and Section 2 – Accounting Statements 2017/18, of the Annual Governance and Accountability Return 2017/18 Part 3. These were discussed.

(i) Section 1 – Annual Governance Statement 2017/18. It was **resolved** that this be approved and was signed by the Chairman and Clerk.

(ii) Section 2 – Accounting Statements 2017/18. It was **resolved** that this be approved and was signed by the Chairman, having been previously signed by the Clerk.

Cllr Owen would pass the Accounts to Lyn Cordrey, who had kindly agreed to carry out the internal audit.

14 CORRESPONDENCE

None.

15 ANY OTHER BUSINESS:

Cllr Owen said that Brian Morgan, a past Parish Councillor, had died recently. Clerk to send condolences to Sandra.

Action: Clerk

16 DATES AND VENUE FOR NEXT MEETINGS

(a) The Annual Parish Assembly will be held on Tuesday 22nd May 2018 in Bucknell Memorial Hall at 7.30pm. Cllr Edwards was asked to arrange refreshments.

Action: Cllr Edwards

Subjects for the Agenda to include:

Cllr Cullimore to speak on the 2017 Parish Plan Review.

Bucknell Show - Cllr Edwards.

(b) The next Parish Council meeting will be held on Tuesday 12th June 2018 in Bucknell Memorial Hall at 7.30pm. Liam Cowden from Shropshire Council to attend. Going forward, Parish Council meetings will be held on the second Tuesday of each month, with the November, December, January and February meetings being held at Bedstone & Hopton Castle village hall.

There being no further business, the meeting closed at 9.15pm.

JK/NEA

7.5.18