

Bedstone and Bucknell Parish Council

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**Minutes of the Parish Council Meeting held on Tuesday 6th March 2018
In Bucknell Memorial Hall at 7.30pm.**

PRESENT

Cllr J Kemp (Chairman), Cllr D Cullimore, Cllr C Savery, Cllr C Davies,
Shropshire Cllr N Hartin.
4 members of the public.
Ms N Adams (Parish Clerk)

The Chairman opened the meeting by saying that Item 10 (c) Youth Club would be taken immediately after approval of the Minutes of the last meeting.

1 OPEN DISCUSSION

Mr Fairclough raised the subject of unnecessary road signs and mentioned two examples in Bucknell, suggesting that removal of excess signs would reduce the environmental impact. Cllr Hartin said that a lot of signs were required by the relevant Traffic Regulation. A new Road Safety Engineer will be taking over from Glyn Shaw at Shropshire Highways shortly. This matter to be discussed next time. Action: Clerk

The Chairman then closed the Open Meeting.

2 APOLOGIES FOR ABSENCE

Cllr I Owen (Vice Chairman), Cllr N Edwards, Cllr S Jones, Cllr W Davies.

3 DECLARATIONS OF INTEREST

As and when required.

4 MINUTES OF THE MEETING HELD TUESDAY 6TH FEBRUARY 2018

Agreed unanimously and signed by the Chairman as a true and accurate record.

10(c) YOUTH CLUB FUNDING REQUEST/CLARIFICATION OF FUNDING

Ms Juliet Earp and Ms Toni Pettitt were invited to speak from the floor and gave detailed reports of the Youth Club's achievements to date and activities planned for the future. Ms Earp formally requested a grant of £260.00 from the Parish Council towards this summer's programme of events. The Chairman congratulated Ms Earp and Ms Pettitt on their impressive leadership of the youth club and proposed that the grant be paid, together with the balance of their funds, this was approved unanimously on a show of hands.

5 TO RECEIVE REPORTS FROM:

(a) Shropshire Cllr N Hartin. Arrangements for Early Years help were likely to change, with outreach workers in the community providing help in people's homes/schools/etc rather than being based in one place and people coming to them. The intention was to provide a good service and save money. £5m was being cut from the Highways budget. Mr P Dunne MP had been appointed Head of the Rural Group in Parliament, this may help Bedstone and Bucknell Parish.

(b) South West Shropshire LJC and Shropshire Town & Parish Council Forum. Cllr Hartin detailed some of the grants which had been awarded. Mr Ian Kilby, Head of Planning, will attend the next meeting, also the Head of Kier (Ringway's replacement with effect from 1st April 2018). The next meeting would be held in June (date to be confirmed).

The ST&PCF meeting was scheduled for tomorrow, 7th March, no-one from the Parish Council was available to attend. It was thought the CIL scheme had some rules changed, Cllr Hartin was unaware of changes but would investigate.

Action: Cllr Hartin

(c) Daffodil Lane Development. (i) completion of changing rooms. Chairman reported that LEADER funding was being put together. Third quote still awaited. **(ii) repairs to play area gate.** A spring closer had been put on the gate

but it was not soft-closing. Mr Bates offered from the floor to raise this matter at the village hall committee meeting at its next meeting. Chairman thanked him for this. **(iii) "No Horses" signs.** Now in position on the gates.

6 ROADS/STREETSCENE:

(a) Roads: (i) gritting/salting of paths for which the Parish Council is responsible. More grit bins were required. Cllr Hartin said that the Parish Council may have to pay for them, but Shropshire Council would then undertake to fill them. Members of the public could then be asked to spread salt/grit as necessary. Chairman to write again to Mr Ian Martin, Highways, re: another salt bin on the Causeway. Action: Chairman

(b) Street lighting. (i) failed light at Myndenlea. Current situation to be established. Action: Clerk

(ii) Light no. 9 by the Baron was getting rather dim. **(iii) Light outside Yew Tree House.** The pole had been removed by Western Power and found the street light attached to it was damaged beyond repair. Cllr C Davies to arrange for an LED replacement. Action: Cllr C Davies

(iv) procedure for replacing future failed SOX lights with LED. It was agreed that as SOX lights failed, they should be replaced with LED units.

(c) Other pathways issues. None.

(d) Other open space issues: (i) common land at Chapel Lawn Road. (1) new notice board. Cllr C Davies reported that Mr Traylor had suggested cork tiles to enable drawing pins to be used. Cedar had been used for the new Memorial Hall board. More investigations needed. Action: Cllr C Davies

(2) recycling sign. Cllr Edwards now had the sign for painting. Action: Cllr Edwards

(ii) the Causeway. (1) Bert Green memorial seat. The font for the dedication was decided and Clerk was instructed to order this. Action: Clerk

(2) cigarette end litter. Cllr C Davies to speak to the individual involved. Action: Cllr C Davies

7 ST MARY'S CLOSED CHURCHYARD

(a) new flagpole. All done.

(b) general. Ray Davies had cleared brambles, ivy, etc from the churchyard wall and cleared and salted paths and the slope as necessary.

8 PLANNING:

Application No. 18/00588/FUL. First floor extension at Crossing Cottage, Bucknell. Supported.

Application No. 17/01172/LBC & 17/01288/FUL. Conversion of former malthouse into dwelling (revised scheme) at Disused Malt House, Bucknell, had been granted.

9 PARISH COUNCIL MANAGEMENT:

(a) revamp of website. Chairman and Stacie Jones had met and clarified the following: (i) would one hour per month be enough to update the website? Yes, she works quickly. (ii) would it be possible to have a designated person with access to the site? This is something that could be discussed. (iii) if Ms Jones was unavailable was there backup? Yes, she had people working for her who could cover anything outstanding.

The Chairman proposed accepting Ms Jones' quotation and also to set up a working party to take the work forward. This was seconded by Cllr C Davies and agreed unanimously on a show of hands.

(b) application for Transparency Fund Grant. Owing to time constraints, the Chairman had applied for a grant of £600 between meetings. It was proposed by the Chairman that this be approved, seconded by Cllr C Davies, and agreed unanimously.

(c) Parish Council meeting reports in Bucknell Newsletter. Nothing to report at present.

(d) publication of Minutes. The current arrangement which required publication 7 days after the meeting was proving to be unworkable. It was proposed that Draft Minutes be circulated to Councillors by the 7 day point for comment/approval. Publication, still in Draft form, would be at 14 days following the meeting, this to be considered as a formal motion at the next meeting. Agreed. Chairman to compose a suitable motion and send to the Clerk for inclusion on the next Agenda. Action: Chairman/Clerk

10 COUNCIL FINANCE:

(a) account balances were reported as:

Community (current) account		£7,212.97
Business Premium account		£10,963.67
Of which:		
Parish Plan account	£78.14	
Transparency Grant fund	£752.53	
Youth Club	£927.92	
Parish Council account	£9,205.08.	

(b) it was agreed unanimously to pay the following:

HMRC missed payment – cheque signed and sent between meetings		£66.21
G A Borders (removal of old flagpole)		£20.00
Ms N Adams (Feb salary + overtime payment))	£384.95
HMRC (PAYE))	£96.20
Highline Electrical (street light repair Redlake Meadow)		£134.10
		(includes £22.35 VAT)
Harrison External Display Systems (new flagpole)		£1,080.00
		(includes £180.00 VAT)
Ray Davies (grounds maintenance February)		£236.40
SALC (seminar fee)		£11.00
Npower (energy charge)		£29.83
		(includes £1.42 VAT)
Corido (memorial seat for the Causeway + plaque)		£319.99
		(VAT content not known)
Bedstone & Hopton Castle village hall (hire for meetings)		£32.00
Ms J Earp (refund of Youth Club expenses)		£155.30
Bucknell Youth Club (grant)		£260.00
Bucknell Youth Club (balance of their funds)		£512.62.

(d) forward budget plan. Cllr Savery said this would result in a slightly better than expected year end balance.

11 CORRESPONDENCE

None.

12 ANY OTHER BUSINESS

(a) Old Bedstone Road. It was reported that some drivers were driving the wrong way along this one-way road. This was considered to be a police matter, although details could be put on the Facebook page.

(b) railway hedge by school garden play area. Clerk to contact Network Rail and ask them to reduce the height of the hedge.
Action: Clerk

(c) Neighbourhood Watch. Possibly get a speaker for the Annual Parish Assembly in May.

Action: Cllr C Davies

13 DATE AND VENUE FOR NEXT MEETING

The next meeting will be held on Tuesday 10th April 2018 in Bucknell Memorial Hall at 7.30pm. Chairman to revise the meetings notices. Dates for the Annual Parish Assembly and the Annual Parish Council Meeting to be decided in view of the Mayday Bank Holiday.
Action: Chairman

There being no further business the meeting closed at 9.44pm.

JK/NEA

12.3.18